

# DRINKING WATER SOURCE PROTECTION

ACT FOR CLEAN WATER

TRENT CONSERVATION  
COALITION

GANARASKA REGION  
SOURCE PROTECTION  
AUTHORITY

## NOTICE OF MEETING

**DATE:** June 18, 2026

**TIME:** Immediately Following Board of Directors Meeting

**LOCATION:** GRCA Administration Office

## AGENDA

**BOARD:** Source Protection Authority

**MEMBERS:** Randy Barber, Bruce Buttar, Vicki Mink, Mark Lovshin, Miriam Mutton, Lance Nachoff, Tracy Richardson, Adam Pearson, Joan Stover, Willie Woo, Margaret Zwart

1. Welcome and call to order
2. Disclosure of Pecuniary Interest
3. Minutes of Last Meeting – **November 27, 2025 – attached**
4. Adoption of Agenda
5. Delegations:  
None
6. Presentations:  
None
7. Business Arising from Minutes  
None
8. Correspondence:  
None
9. New Business:
  - a) Update on the Section 36 amendments – **Staff Report attached**
  - b) Appointment of Shelly Cuddy to the Trent Conservation Coalition Source Protection Committee (to represent the GRCA) – **Staff Report Attached**
10. Other Business:  
None
11. In Camera:  
None
12. Adjournment

**[GANARASKA REGION SOURCE PROTECTION AUTHORITY**

**MINUTES OF THE AUTHORITY**

**November 27, 2025**

**SPA 02/25**

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**1. Welcome and Call to Order**

The Chair called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT:** Vicki Mink, Chair - Municipality of Port Hope  
Miriam Mutton - Town of Cobourg  
Lance Nachoff - Township of Cavan Monaghan  
Adam Pearson - Municipality of Port Hope  
Tracy Richardson - City of Kawartha Lakes  
Joan Stover - Township of Alnwick/Haldimand  
Margaret Zwart - Municipality of Clarington  
Willie Woo - Municipality of Clarington

**ALSO PRESENT:** Linda Laliberte, CAO/Secretary-Treasurer  
Cory Harris, Watershed Services Coordinator  
Ken Thajer, Planning and Regulations Coordinator  
Pam Lancaster, Conservation Lands Coordinator  
Jessica Mueller, Watershed Hydrogeologist

**ABSENT WITH REGRETS:** Randy Barber, Vice-Chair - Town of Cobourg  
Mark Lovshin - Township of Hamilton

**ALSO ABSENT:**

**2. Disclosure of Pecuniary Interest**

None

**3. Minutes of Last Meeting**

**SPA 04/25**

**MOVED BY:** Miriam Mutton

**SECONDED BY:** Joan Stover

**THAT** the Ganaraska Region Source Protection Authority approve the minutes of the May 15, 2025 meeting.

**CARRIED.**

4. Adoption of the Agenda

**SPA 05/25**

**MOVED BY:** Tracy Richardson

**SECONDED BY:** Margaret Zwart

**THAT** the Ganaraska Region Source Protection Authority adopt the agenda as presented.  
**CARRIED.**

5. Delegations

None.

6. Presentations:

None.

7. Business Arising from Minutes

None.

8. Correspondence:

None.

9. New Business

a) Update on the Section 36 amendments

Jessica Mueller, Watershed Hydrogeologist, provided a brief overview of the staff report.

**SPA 06/25**

**MOVED BY:** Adam Pearson

**SECONDED BY:** Joan Stover

**THAT** the Proposed Amendments (Section 36 updates) to the Ganaraska Source Protection Plan and Assessment Report be received as information.

**CARRIED.**

10. Other Business:

None

11. Adjourn

The meeting adjourned at 6:05 p.m. on a motion by Joan Stover.

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**CHAIR**

  
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**CAO/SECRETARY-TREASURER**

**STAFF REPORT – June 18, 2026**

**TO: Chair and Members of the Ganaraska Region Source Protection Authority**

**RE: Approval of Proposed Amendments (Section 36 updates) to the Ganaraska Source Protection Plan and Assessment Report**

Section 36 of the *Clean Water Act, 2006* provides a framework to ensure that Assessment Reports and Source Protection Plans remain current and effective. As scientific understanding, data availability, and policy frameworks evolve and as implementation experience highlights areas for improvement periodic updates are required to maintain strong protection of municipal drinking water sources.

On March 9, 2026, the Minister of the Environment, Conservation and Parks approved the updates to the Ganaraska Source Protection Plan, Ganaraska Assessment Report, Trent Source Protection Plan, and Trent Assessment Report as proposed by the Lower Trent Source Protection Authority in accordance with section 36 of the *Clean Water Act, 2006 (CWA)*, as per the [ERO Notice: 026-0068](#).

The Ministry's review process took longer than anticipated due to initial concerns regarding proposed changes to Prescribed Instrument policies. The Ministry of the Environment, Conservation and Parks requested the removal of proposed minimum requirements for Prescribed Instrument policies during their review. These requirements were intended to strengthen implementation of the Source Protection Plan, but the Ministry expressed concern that they would place too great a burden on MECP staff. Over the past months, a revised approach was negotiated with the Ministry that maintains the original intent of the amendments while addressing their concerns, resulting in a mutually acceptable solution for submission and approval. The approved reports can be viewed via the following link: <https://grca.on.ca/watershed-management/drinking-water-source-protection/>


**RECOMMENDATION:**

**THAT** the Report "Approval of Proposed Amendments (Section 36 updates) to the Ganaraska Source Protection Plan and Assessment Report" be received for information.

**Prepared by:**

  
\_\_\_\_\_  
Cory Harris, P. Eng.  
Watershed Services Coordinator

**Recommended by:**

  
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Linda J. Laliberte, CPA, CGA  
CAO / Secretary-Treasurer

## STAFF REPORT – June 18, 2026

**TO: Chair and Members of the Ganaraska Region Source Protection Authority**

**RE: Appointment of Shelly Cuddy to the Trent Conservation Coalition Source Protection Committee (to represent the Ganaraska Region Conservation Authority)**

In 2011, Rob Franklin, Manager of Planning Services, Town of Cobourg, was appointed to the Trent Conservation Coalition Source Protection Committee (TCC SPC) to represent the municipalities of the Ganaraska Region Source Protection Authority (SPA). In August of 2025, Rob confirmed that he would be stepping down from this role.

In order to reappoint the position, a notice was sent to municipal clerks on September 22, 2025, seeking nominations for a representative on the Ganaraska Region Municipal Group to be considered for the Trent Conservation Coalition Source Protection Committee. The nominations were requested to be provided by November 21, 2025. Shelly Cuddy, P. Geo., Hydrogeologist for The Regional Municipality of Durham, was the sole nomination.

Shelly is the Risk Management Official (RMO) for the Regional Municipality of Durham, with over 20 years of experience in water resource management and source protection, leading the implementation of *Clean Water Act* Part IV policies. Her work includes collaborating with municipalities, landowners, and stakeholders to protect drinking water sources and advancing source protection science through technical studies and leadership roles. Her experience and expertise will be an excellent addition to the Trent Coalition Source Protection Conservation Committee.

After a nomination period, (September 22 to November 21, 2025) municipalities represented on the Ganaraska Region Municipal Working Group (Regional Municipality of Durham, Municipality of Clarington, Municipality of Port Hope, Township of Hamilton and Town of Cobourg) passed council resolutions supporting Shelly Cuddy's appointment to the TCC SPC (see attached). Ms. Cuddy has accepted her nomination for appointment.

The Ganaraska Region Source Protection Authority (GRSPA) must endorse the recommendation and the Lower Trent Conservation Source Protection Authority, as the lead SPA, will then make the formal appointment to the Committee.

### **RECOMMENDATION:**

**THAT** the Ganaraska Region Source Protection Authority receive the "Appointment of Shelly Cuddy to the Trent Conservation Coalition Source Protection Committee (to represent the Ganaraska Region Conservation Authority)" staff report for information; and,

**FURTHER THAT** Ms. Shelly Cuddy's name be forwarded on behalf of Ganaraska Source Protection Authority municipalities to the Lower Trent Source Protection [Lead] Authority for appointment to the Trent Conservation Coalition Source Protection Authority.

**Prepared by:**



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**Cory Harris, P. Eng.  
Watershed Services Coordinator  
Source Water Protection Co-Lead**

**Recommended by:**



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**Linda J. Laliberte, CPA, CGA  
CAO/Secretary-Treasurer**