

GANARASKA REGION CONSERVATION AUTHORITY

MINUTES OF THE BOARD OF DIRECTORS

September 18, 2025 (Hybrid)

GRCA 04/25

1. Welcome, Land Acknowledgement and Call to Order

The Chair called the Ganaraska Region Conservation Authority (GRCA) Board of Directors meeting to order at 4:05 p.m.

MEMBERS PRESENT: Vicki Mink, Chair - Municipality of Port Hope
Randy Barber, Vice-Chair - Town of Cobourg
Mark Lovshin - Township of Hamilton
Miriam Mutton - Town of Cobourg
Adam Pearson - Municipality of Port Hope
Joan Stover - Township of Alnwick/Haldimand
Margaret Zwart - Municipality of Clarington
Willie Woo - Municipality of Clarington

ALSO PRESENT: Linda Laliberte, CAO/Secretary-Treasurer
Cory Harris, Watershed Services Coordinator
Ken Thajer, Planning and Regulations Coordinator
Ed Van Osch, Forest Recreation Technician

ABSENT WITH REGRETS: Tracy Richardson - City of Kawartha Lakes

ALSO ABSENT: Lance Nachoff - Township of Cavan Monaghan

Land Acknowledgement

The Ganaraska Region Conservation Authority respectfully acknowledges that the land on which we gather is situated within the traditional and treaty territory of the Mississauga's and Chippewa's of the Anishinabek, known today as the Williams Treaties First Nations. Our work on these lands acknowledges their resilience and their longstanding contribution to the area. We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

2. Disclosure of Pecuniary Interest

None.

3. Minutes of Last Meeting

GRCA 21/25

MOVED BY: Adam Pearson

SECONDED BY: Mark Lovshin

THAT the Ganaraska Region Conservation Authority approve the minutes of the May 15, 2025, meeting.

CARRIED.

4. Adoption of the Agenda

GRCA 22/25

MOVED BY: Joan Stover

SECONDED BY: Margaret Zwart

THAT the Ganaraska Region Conservation Authority adopt the agenda.

CARRIED.

5. Business Arising from Minutes:

None.

6. Delegations

None.

7. Presentations

None.

8. Correspondence

Press Release: Ontario Taking Action to Make Conservation Authorities More Effective

[Ministry of the Environment Conservation and Parks](#)

01/25 Ministry of Environment Conservation and Parks re: Conclusion of Agricultural Sector appointment

The Board of Directors discussed the conclusion of the term for the Agricultural Sector representative. The Board expressed its gratitude and appreciation to Bruce Buttar for his contributions and dedicated service in this role over the past three years.

GRCA 23/25

MOVED BY: Joan Stover

SECONDED BY: Willie Woo

THAT the Ganaraska Region Conservation Authority note and file press release and Correspondence Item 01/25.

CARRIED.

9. Applications under Ontario Regulation 41/24 and *Conservation Authorities Act*:

Permits approved by Executive:

GRCA 24/25

MOVED BY: Mark Lovshin

SECONDED BY: Adam Pearson

THAT the Ganaraska Region Conservation Authority receive the permits for information.

CARRIED.

Permit Application requiring Ganaraska Region Conservation Authority Board of Directors discussion:
None.

10. Committee Reports:

a) Ganaraska Forest Recreation Users Committee Minutes – September 4, 2025

Members questioned the cancelled June meeting and clarification on the use of a leaf blower on the trails was requested.

GRCA 25/25

MOVED BY: Adam Pearson

SECONDED BY: Mark Lovshin

THAT the Ganaraska Region Conservation Authority receive the Ganaraska Forest Recreation Users Committee Minutes of September 4, 2025, for information.

CARRIED.

11. New Business:

a) Updated Employment Policy

GRCA 26/25

MOVED BY: Margaret Zwart

SECONDED BY: Mark Lovshin

THAT the Ganaraska Region Conservation Authority approve the updates to the Employment Policy dated September 18, 2025 effective immediately.

CARRIED.

b) Cobourg Conservation Area Update

The CAO/Secretary Treasurer reported to the Board of Directors she met with staff from the Town of Cobourg on Wednesday, September 17, 2025. Cobourg staff will be taking a report to the September 23, 2025 council meeting with regards to requesting an exemption. The CAO/Secretary-Treasurer will report back to the October 16, 2025 meeting.

GRCA 27/25

MOVED BY: Miriam Mutton

SECONDED BY: Adam Pearson

THAT the Board of Directors defer the staff report.

CARRIED.

Randy Barber arrived at the meeting at 4:52 pm.

c) Garden Hill Dam

Cory Harris, Watershed Services Coordinator, provided a presentation to the Board of Directors on the state of Garden Hill Dam. The Board of Directors requested that a similar presentation be made to the Municipality of Port Hope asking for their support.

GRCA 28/25**MOVED BY:** Adam Pearson**SECONDED BY:** Mark Lovshin

THAT the Ganaraska Region Conservation Authority receives the staff report regarding the Garden Hill Dam for information; and

THAT staff be directed to make a presentation to the Municipality of Port Hope;

AND FURTHER THAT staff seek sources of matching funding to support a 2026 WECl application for dam maintenance and repairs.

CARRIED.

d) 2026 Preliminary Budget Criteria

GRCA 29/25**MOVED BY:** Randy Barber**SECONDED BY:** Joan Stover

THAT the Board of Directors direct staff to prepare the 2026 preliminary budget based on the criteria contained in the staff report dated September 18, 2025 and the preliminary budget be prepared for the October 16, 2025 meeting.

CARRIED.

12. Other Business

None.

13. Public Question Period

None.

14. In Camera**GRCA 30/25****MOVED BY:** Miram Mutton**SECONDED BY:** Adam Pearson

THAT the Board of Directors go in camera.

CARRIED.

GRCA 31/25**MOVED BY:** Joan Stover**SECONDED BY:** Willie Woo

THAT the Board of Directors go out of camera.

CARRIED.

GRCA 32/25**MOVED BY:** Adam Pearson**SECONDED BY:** Mark Lovshin

THAT the Board of Directors receive the Ganaraska Forest Centre Auxiliary Building Proposal staff report for information, and,

FURTHER THAT staff be authorized to move forward with awarding of the building design and construction oversight to CIMA+/C² Architecture.

CARRIED.

15. Adjourn

GRCA 33/25

MOVED BY: Mark Lovshin

THAT the meeting adjourned at 5:35 p.m.

CARRIED.

CHAIR

CAO/SECRETARY-TREASURER