



# NOTICE OF MEETING

**DATE:** May 15, 2025

**TIME:** 4:00 pm

**LOCATION:** Hybrid Meeting

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## AGENDA

**MEETING:**

**BOARD OF DIRECTORS**

**MEMBERS:**

Randy Barber, Bruce Buttar, Mark Lovshin, Vicki Mink, Miriam Mutton, Lance Nachoff, Tracy Richardson, Adam Pearson, Joan Stover, Willie Woo, Margaret Zwart

1. Welcome, Land Acknowledgement and Call to Order

Land Acknowledgement

The Ganaraska Region Conservation Authority respectfully acknowledges that the land on which we gather is situated within the traditional and treaty territory of the Mississauga's and Chippewa's of the Anishinabek, known today as the Williams Treaties First Nations. Our work on these lands acknowledges their resilience and their longstanding contribution to the area. We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

2. Disclosure of Pecuniary Interest
3. Minutes of Last Meeting – **April 17, 2025 – attached**
4. Adoption of the Agenda
5. Business Arising from Minutes:  
None.

6. Delegations:  
None.
7. Presentations:  
None.
8. Correspondence:  
None.
9. Applications under Ontario Regulation 41/24 and *Conservation Authorities Act*:  
Permits approved by Executive - **schedule attached**  
  
Permit applications requiring Board of Directors discussion:  
None.
10. Committee Reports:  
None.
11. New Business:  
a) Designation of Provincial Offences Officers – **staff report attached**
12. Other Business:  
None.
13. Public Question Period - **Agenda Items Only**
  - All questions are to be submitted the day before by 4:00 pm in advance of the Board of Directors meeting in order to allow staff to prepare the answers to the questions. The Chair has discretion for questions on the day of the meeting.
  - A maximum of 10 minutes will be allotted for the Question Period. More time can be allocated at the discretion of the Chair.
  - Persons wishing to ask a question must state their name and address for the record.
  - Questions will be restricted to only those items listed on the agenda.
  - Questions cannot be asked on "In Camera" items.
  - Questions cannot be asked with respect to minutes of Board of Directors meetings or committee meetings.
  - All persons will speak respectfully when asking the question.
  - The Chair may conclude the Question Period prior to the ten (10) minute time limit, where attendees are disobeying the Rules of Order, or a decision of the Chair, or where there are no questions.

14. In Camera:  
None.

15. Adjourn

**Please Note: A Source Protection Authority meeting will follow the Board of Directors meeting.**

# GANARASKA REGION CONSERVATION AUTHORITY

## MINUTES OF THE BOARD OF DIRECTORS

April 17, 2025 (Hybrid)

GRCA 02/25

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### 1. Welcome, Land Acknowledgement and Call to Order

The Chair called the Ganaraska Region Conservation Authority (GRCA) Board of Directors meeting to order at 4:00 p.m.

**MEMBERS PRESENT:** Vicki Mink, Chair - Municipality of Port Hope  
Randy Barber, Vice-Chair - Town of Cobourg  
Mark Lovshin - Township of Hamilton  
Miriam Mutton - Town of Cobourg  
Lance Nachoff - Township of Cavan Monaghan  
Adam Pearson - Municipality of Port Hope  
Tracy Richardson - City of Kawartha Lakes  
Joan Stover - Township of Alnwick/Haldimand  
Margaret Zwart - Municipality of Clarington  
Willie Woo - Municipality of Clarington

**ALSO PRESENT:** Linda Laliberte, CAO/Secretary-Treasurer  
Cory Harris, Watershed Services Coordinator  
Ken Thajer, Planning and Regulations Coordinator  
Ed Van Osch, Forest Recreation Technician

**ABSENT WITH  
REGRETS:**

**ALSO ABSENT:** Bruce Buttar - Agricultural Representative

### Land Acknowledgement

The Ganaraska Region Conservation Authority respectfully acknowledges that the land on which we gather is situated within the traditional and treaty territory of the Mississauga's and Chippewa's of the Anishinabek, known today as the Williams Treaties First Nations. Our work on these lands acknowledges their resilience and their longstanding contribution to the area. We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

### 2. Disclosure of Pecuniary Interest

None.

### 3. Minutes of Last Meeting

GRCA 09/25

**MOVED BY:** Randy Barber  
**SECONDED BY:** Tracy Richardson

**THAT** the Ganaraska Region Conservation Authority approve the minutes of the March 20, 2025, meeting.

**CARRIED.**

4. Adoption of the Agenda

**GRCA 10/25**

**MOVED BY:** Adam Pearson

**SECONDED BY:** Mark Lovshin

**THAT** the Ganaraska Region Conservation Authority adopt the agenda.

**CARRIED.**

5. Business Arising from Minutes:

None.

6. Delegations

None.

7. Presentations

None.

8. Correspondence

None.

9. Applications under Ontario Regulation 41/24 and *Conservation Authorities Act*:

Permits approved by Executive:

**GRCA 11/25**

**MOVED BY:** Adam Pearson

**SECONDED BY:** Willie Woo

**THAT** the Ganaraska Region Conservation Authority receive the permits for information.

**CARRIED.**

Permit Application requiring Ganaraska Region Conservation Authority Board of Directors discussion:

None.

10. Committee Reports:

a) Ganaraska Forest Recreation Users Committee Minutes - April 3, 2025

The members asked questions regarding the ice storm and if the forest opening would be delayed because of the ice storm. Staff explained the Forest is currently closed but would be open for hiking the next day and visitors are asked to be aware of potential downed branches. Motorized use will open May 1<sup>st</sup> as scheduled. There was also a question on vacancies for representation by the watershed municipalities that fall within the Forest.

**GRCA 12/25**

**MOVED BY:** Joan Stover  
**SECONDED BY:** Miriam Mutton

**THAT** the Ganaraska Region Conservation Authority receive the Ganaraska Forest Recreation Users Committee Minutes of April 3, 2025, for information.

**CARRIED.**

11. New Business:

a) 2025 Financial Budget

The CAO/Secretary-Treasurer presented the 2025 Financial Budget to the Board of Directors. She stated the timber tenders were delayed due to the ice storm and would be received May 14, 2025. A question was asked regarding buying Canadian. Staff stated this was being done whenever possible.

**GRCA 13/25**

**MOVED BY:** Lance Nachoff  
**SECONDED BY:** Adam Pearson

**THAT** the Board of Directors approve the 2025 Financial Budget.

**CARRIED.**

b) Designation of Provincial Offences Officers

**GRCA 14/25**

**MOVED BY:** Randy Barber  
**SECONDED BY:** Margaret Zwart

**THAT** the staff report be received as information; and

**FURTHER THAT** the following individuals be appointed as Provincial Offences Officers under Section 30.1 of the *Conservation Authorities Act*:

Robert Clarke  
Ryan Burney  
Harlan Steele  
Kevin Beggs

**CARRIED.**

12. Other Business

a) Miriam Mutton stated she had attended a Natural Infrastructure presentation through the David Suzuki Foundation

13. Public Question Period

None.

14. In Camera

None.

15. Adjourn

**GRCA 15/25**

**MOVED BY:** Mark Lovshin.

**THAT** the meeting adjourned at 4:30 p.m.  
**CARRIED.**

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**CHAIR**

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**CAO/SECRETARY-TREASURER**

## Conservation Authorities Act - Ontario Regulation 41/24

Permits approved by Executive:

Date: May 15, 2025

Permit No.	Date	Address	Municipality/ Township	Description of Works
2419-04/25	Apr.23/25	199 North Street & 197 Mill Street, Newcastle Pt.Lt.28, Conc.2	Clarington	Road urbanization and drainage improvements.
2465-04/25	Apr.23/25	8352 Deans Hill Road, Campbellcroft Pt.Lt.21, Conc.8	Port Hope	Construction of a new residential dwelling and septic system.
2467-04/25	Apr.23/25	Highway #2, west of Rudell Road, Newcastle Pt.Lts.31 & 32, Conc.1 & 2	Clarington	Installation of conduits using directional bore method, beneath a watercourse.
2471-04/25	Apr.15/25	County Road 10, 4 <sup>th</sup> Line and Massey Road, Pt.Lt.12, Conc.4	Port Hope	Installation of new underground fibre optic conduit.
2474-04/25	Apr.23/25	Reg.Road 17 from Highway 115 to Mill Street, Orono Pt.Lts.28 & 29, Conc.4 & 5	Clarington	Installation of new underground fibre optic conduit.
2476-04/25	Apr.11/25	Zion Road, East Townline Road, Sawmill Road and Clark Road Pt.Lts.24, 25, 28, 29, 30, 35, Concs. 2 & 3	Port Hope	Installation of new underground fibre optic conduit.
2481-04/25	Apr.17/25	Northumberland County Lts. 31 - 35, Concs.2 - 10 & Lts. 1 - 35, Concs. 2 - 9	Hamilton & Port Hope	Blanket Permit 1 for Installation of new underground fibre optic conduit.
2482-05/25	May02/25	County Road 10 (adjacent #4606 Massey Road) Pt.Lt.12, Conc.4	Port Hope	Installation of new underground fibre optic conduit beneath a watercourse.
2483-05/25	May02/25	County Road 10 (adjacent #4453) Pt.Lt.12, Conc.4	Port Hope	Installation of new underground fibre optic conduit beneath a watercourse.
2484-05/25	May02/25	County Road 74 (adjacent #6351) Pt.Lt.4, Conc.3	Port Hope	Installation of new underground fibre optic conduit beneath a watercourse.

**STAFF REPORT – May 15, 2025**

**TO: Chair and Members of the Board of Directors**

**RE: Designation of Provincial Offences Officers**

Further to the April request to designate employees of CDN Protection as Provincial Offences Officers, CDN has requested additional individuals be designated. As reported last month, CDN Protection will be carrying out patrols in the Ganaraska Forest to ensure compliance with the rules. Section 30.1 of the *Conservation Authorities Act (CA Act)* provides for the appointment of officers for ensuring compliance with the Act and its regulations.

A Board motion is required to designate a person as a Provincial Offences Officer, in order for them to act on behalf of the Authority in enforcing the regulations under the *CA Act*.

**RECOMMENDATION:**

**THAT** the staff report be received as information; and

**FURTHER THAT** the following individuals be appointed as Provincial Offences Officers under Section 30.1 of the *Conservation Authorities Act*:

Greg Holmes  
Saathana Varatharajan  
Andrew Clarke  
Justyn McQuiggan

**Recommended by:**



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**Linda J. Laliberte, CPA, CGA  
CAO / Secretary-Treasurer**