



## GANARASKA REGION CONSERVATION AUTHORITY

### MINUTES OF THE ANNUAL MEETING

FEBRUARY 15, 2024

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The Chair called the 2023 annual meeting to order at 4:00 p.m. and welcomed all in attendance.

**MEMBERS PRESENT:**

Mark Lovshin, Chair – Township of Hamilton  
Randy Barber - Town of Cobourg  
Bruce Buttar – Agricultural Representative  
Lance Nachoff – Township of Cavan Monaghan  
Vicki Mink – Municipality of Port Hope  
Miriam Mutton - Town of Cobourg  
Adam Pearson – Municipality of Port Hope  
Tracy Richardson – City of Kawartha Lakes  
Joan Stover – Township of Alnwick/Haldimand  
Willie Woo – Municipality of Clarington  
Margaret Zwart – Municipality of Clarington

**ALSO PRESENT: STAFF:**

Linda Laliberte, CAO/Secretary-Treasurer  
Cory Harris, Watershed Services Coordinator  
Ken Thajer, Planning & Regulations Coordinator  
Pam Lancaster Tregunno, Conservation Lands Coordinator

**OTHERS PRESENT:**

Glenn Tozer, Lynch Rutherford Tozer

**ABSENT WITH REGRETS:**

**ALSO ABSENT:**

Land Acknowledgement

The Ganaraska Region Conservation Authority respectfully acknowledges that the land on which we gather is situated within the traditional and treaty territory of the Mississauga's and Chippewa's of the Anishinabek, known today as the Williams Treaties First Nations. Our work on these lands acknowledges their resilience and their longstanding contribution to the area. We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

2. Disclosure of Interest:

Mark Lovshin declared a conflict of interest on item 9.

3. Minutes of 2023 Annual Meeting:

**MOVED BY:** Tracy Richardson

**SECONDED BY:** Joan Stover

**THAT** the minutes of the February 16, 2023 Annual Meeting be approved as circulated.

**CARRIED.**

4. Reports:

i) Presentation of the 2023 Annual Report

Mark Lovshin presented the 2023 Annual Report.

**MOVED BY:** Vicki Mink

**SECONDED BY:** Randy Barber

**THAT** the Chair's report on the 2023 Annual Report be adopted as presented.

**CARRIED.**

ii) Presentation of the CAO/Secretary-Treasurer's Report

Linda Laliberte, CAO/Secretary-Treasurer, presented her report to the members. She thanked staff for their continued hard work and dedication. She thanked the members and Chair on behalf of the staff for their support and encouragement throughout the year.

**MOVED BY:** Randy Barber

**SECONDED BY:** Tracy Richardson

**THAT** the CAO/Secretary-Treasurer's report be received as presented and,

**FURTHER THAT** all action by staff be approved.

**CARRIED.**

iii) Presentation of 2023 Financial Statements

Glenn Tozer representing Lynch Rutherford Tozer accounting firm and Linda Laliberte, CAO/Secretary-Treasurer presented the 2023 Financial Statements. Chair Mark Lovshin asked some questions that had been previously sent in via email that questioned when the auditors name goes on the statements, which is after they are approved, if monies were deferred which there are deferred funds that will be shown in the 2024 budget as well as the municipalities access to the reserves which was explained the reserves are GRCA dedicated monies.

**MOVED BY:** Lance Nachoff

**SECONDED BY:** Vicki Mink

**THAT** the 2023 Financial Statements be adopted as presented.

**CARRIED.**

Conclusion of 2023 Business

**MOVED BY:** Joan Stover

**SECONDED BY:** Willie Woo

**THAT** the 2023 business of the Ganaraska Region Conservation Authority be concluded and that the meeting adjourn.

**CARRIED.**

**2024 Business**

**5. Election of Officers for 2024**

**MOVED BY:** Lance Nachoff

**SECONDED BY:** Randy Barber

**THAT** Glenn Tozer be appointed the Election Chair.

**CARRIED.**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Lance Nachoff

**THAT** in the event of an election, Linda Laliberte be appointed as scrutineer for on line ballots, a confidential poll will be conducted by the CAO/Secretary-Treasurer.

**CARRIED.**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Tracy Richardson

**THAT** Vicki Mink be nominated for the office of Chair of the Ganaraska Region Conservation Authority for 2024.

Vicki Mink accepted the nomination.

Nominations were called for second, third and final time.

**MOVED BY:** Randy Barber

**SECONDED BY:** Joan Stover

**THAT** nominations for the position of Chair be closed.

**CARRIED.**

Vicki Mink was declared Chair of the Ganaraska Region Conservation Authority for 2024.

**MOVED BY:** Vicki Mink

**SECONDED BY:** Mark Lovshin

**THAT** Willie Woo be nominated for the office of Vice-Chair of the Ganaraska Region Conservation Authority for 2024.

Willie Woo accepted the nomination.

Nominations were called for second, third and final time.

**MOVED BY:** Lance Nachoff  
**SECONDED BY:** Vicki Mink

**THAT** nominations for the position of Vice-Chair be closed.  
**CARRIED.**

Willie Woo was declared Vice-Chair of the Ganaraska Region Conservation Authority for 2024.

6. Appointment of Banking Institution and Signing Officers:

**MOVED BY:** Adam Pearson  
**SECONDED BY:** Willie Woo

\*\*As attached to the agenda\*\*  
**CARRIED.**

7. 2024 Borrowing Resolution - General Operating

**MOVED BY:** Randy Barber  
**SECONDED BY:** Tracy Richardson

\*\*As attached to the agenda\*\*  
**CARRIED.**

8. Appointment of Authority Solicitors:

**MOVED BY:** Lance Nachoff  
**SECONDED BY:** Joan Stover

**THAT** the firm Mann McCracken & Associates, Port Hope, be appointed as the solicitor for the Ganaraska Region Conservation Authority for 2024 regarding general administrative and land matters.  
**CARRIED.**

9. Appointment of Authority Auditors:

**MOVED BY:** Tracy Richardson  
**SECONDED BY:** Willie Woo

**THAT** the firm Lynch Rutherford Tozer, Port Hope, be appointed as the auditor for the Ganaraska Region Conservation Authority for 2024.  
**CARRIED.**

10. Appointment of Conservation Ontario Voting Delegate and Alternate:

**MOVED BY:** Mark Lovshin  
**SECONDED BY:** Randy Barber

**THAT** the Chair be appointed the Conservation Ontario voting representative and the CAO/Secretary-Treasurer serve as the alternate.

**CARRIED.**

11. Appointment of Board Member to the Recreational Users Committee:

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Willie Woo

**THAT** Lance Nachoff be appointed as the Board of Directors representative on the Ganaraska Forest Recreational Users Committee.

**CARRIED.**

12. 2024 Meeting Schedule

**MOVED BY:** Tracy Richardson

**SECONDED BY:** Adam Pearson

**THAT** the GRCA receive the 2024 Meeting Schedule staff report for information purposes.

**CARRIED.**

13. Other Business:

None.

14. In Camera:

Motion to go in camera.

**MOVED BY:** Randy Barber

**SECONDED BY:** Bruce Buttar

**THAT** the Ganaraska Region Conservation Authority Board of Directors to go in camera.

**CARRIED.**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Lance Nachoff

**THAT** the Ganaraska Region Conservation Authority Board of Directors to go out of camera.

**CARRIED.**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Tracy Richardson

**THAT** the Ganaraska Region Conservation Authority Board of Directors direct staff to follow the recommended action.

**CARRIED.**

15. Adjourn:

**MOVED BY:** Adam Pearson

**THAT** the 2024 business of the Annual Meeting be concluded and the meeting adjourn.  
**CARRIED.**

The meeting adjourned at 5:08 p.m.

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**CHAIR**

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**CAO/SECRETARY-TREASURER**