



**Ganaraska Region
Conservation Authority**
2216 County Road #28
Port Hope, ON L1A 3V8
Phone: (905) 885-8173
Email: info@grca.on.ca

PROPERTY/PROPOSAL INQUIRY FORM

Inquirers Name: _____ Telephone: _____

Address: _____ Email: _____

Address 2: _____ Postal Code: _____

Owner's Name: _____ Telephone/email: _____
(If Available)

Address: _____

Location of Subject Property:

Municipality: _____ Concession: _____ Lot _____

Municipal Address: _____ Registered Plan: _____ Registered Lot _____

ACTIVITIES PROPOSED:

Construction: _____
Describe Type of Structure/Addition and Dimensions

Filling or Grading: _____
Describe the Purpose of Filling or Grading, Depth and Extent of Fill & Source

Alteration to a Watercourse: _____
Describe Type of Alteration (Bridge, Culvert, Pond, Erosion Control)

Other: _____
Describe Type of Work or Nature of Inquiry (i.e. lot severance, rezoning)

A more detailed response can be provided if a concept site plan/sketch of the lot and the work being considered is submitted. Include dimensions of all construction (i.e. buildings, additions) and/or site alterations (i.e. grading, filling, excavation) proposed with distances indicated to at least two property boundaries. Please note that processing/response times average 2 weeks depending on the time of year, volume of applications in process, complexity of the site/proposal and need for a site inspection.

Please indicate whether the owner of the property is aware of this inquiry. Yes No

Is this inquiry the subject of an offer to purchase? Yes No

I, _____ declare that the information provided above is accurate to the best of my knowledge.

Date

Signature

Processing Fee for Inquiry - \$300.00 Payable at the time the inquiry is submitted.
E-Transfer – please send to the GRCA Bookkeeper, Michelle Giddings (mgiddings@grca.on.ca), and reference the subject property address as a message.
Version 09252024-1.1