



Ganaraska Region Conservation Authority Location Filming Application

Date of Application:

Part A: Applicant Information

Production Company:

Production Title:

Production Type:

Other:

Mailing Address (pls include Postal Code):

Office Phone:

Office Fax:

Location Manager (Main Contact):

Location Manager Cell:

Location Manager Email:

Number of Cast & Crew:

Number of Production Vehicles:
(Include all cast, crew, trailers, etc.)

Part B: Applicant Requirements

Area/Facility Requested:

Filming Start Date(s):

Filming End Date:

Filming Time(s):

Specific Location(s):

Pre-Production/Prep Dates & Times:	Wrap Dates & Times:
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Rain Date(s):

Number of Shooting Days:

Special Instructions: (Provide a brief description of the scene. Attach sketches, storyboard, & maps.)

Please select all that apply:

Full Area Closures *

Partial Area Closures *

Partial or Full GFC Building rental may be required (washrooms/rooms/meals)

SPFX with Explosives, Fire, Smoke *

SPFX with Gunfire, Blanks, Squibs, Other *

Traveling Shot

Drones Usage (licensed and registered with Transport Canada) *

Location required for parking - if so, setup area required for how many days:

Part C: Additional Documents Required (Please submit with application)

Script

Sketches, Storyboard & Maps – Identifying locations of film site, significant equipment, production vehicle parking plans, identification of any roads, trails, fences, North direction, etc.

Certificate of Insurance – must provide general comprehensive liability insurance in the amount of \$5,000,000 (Five Million Dollars) showing the Ganaraska Region Conservation Authority as additional insured

Special Effects (SPFX) Details – description of intent to use special effects, if applicable

Please submit completed application and additional documents to the Ganaraska Region Conservation Authority: Attention: Michelle Giddings, Bookkeeper

☎ 905.885.8173 x. 227 | ✉ mgiddings@grca.on.ca | 📞 905.885.9824

Please note: Daily film location fees and damage deposits may apply in most cases, as noted in fee schedule.

Part D: Documents & Payments Required (Please submit the following upon receipt of initial invoice)

Payment of Initial Invoice (Includes \$5,000 Damage Deposit)

Copies of neighbouring resident notification letters, if applicable

Copies of municipal approvals, if applicable

Shooting Schedule

Acceptance Agreement

I have read, understand, and agree to adhere to all information and requirements contained within the *Filming Guidelines, dated March 2024, and the Location Filming Application* while filming our production on *Ganaraska Region Conservation Authority (GRCA) Lands*. I further agree to provide GRCA with all required information outlined above before permission to enter GRCA lands for filming purposes will be granted.

Please review, sign and save application under Production Company Name - date of application & submit to mgiddings@grca.on.ca with all required documentation

Name of Applicant

Title of Applicant

Authorized Signature (Applicant)

Date

Authorized Signature
Ganaraska Region Conservation Authority

Date