



NOTICE OF MEETING

DATE: September 15, 2022

TIME: 7:15 pm

LOCATION: Zoom Meeting

AGENDA

MEETING:

BOARD OF DIRECTORS

MEMBERS:

Nicole Beatty, Tim Belch, Bruce Buttar, Brian Darling, Jeff Lees, Greg Booth, Mark Lovshin, Vicki Mink, Joe Neal, Tracy Richardson, Margaret Zwart

1. Welcome, Land Acknowledgement and Call to Order
2. Disclosure of Pecuniary Interest
3. Minutes of Last Meeting – **June 16, 2022 - attached**
4. Adoption of the Agenda
5. Delegations:
None
6. Presentations:
a) Ganaraska Forest Update – **staff report attached**
7. Business Arising from Minutes:
None.

8. Correspondence:
None
9. Applications under Ontario Regulation 168/06:
Permits approved by Executive - **schedule attached**

Permit applications requiring Board of Directors discussion:
None
10. Committee Reports:
Ganaraska Forest Recreation Users Committee – September 1, 2022 – **attached**
11. New Business:
a) 2023 Preliminary Budget Criteria – **staff report attached**
12. Other Business:
None.
13. In Camera:
None
14. Adjourn

GANARASKA REGION CONSERVATION AUTHORITY

MINUTES OF THE BOARD OF DIRECTORS

June 16, 2022 (via Zoom)

GRCA 03/22

1. Welcome, Land Acknowledgement and Call to Order

The Chair called the Ganaraska Region Conservation Authority (GRCA) Board of Directors meeting to order at 7:17 p.m.

MEMBERS PRESENT: Mark Lovshin, Chair - Township of Hamilton
Jeff Lees, Vice-Chair - Municipality of Port Hope
Tim Belch - Township of Cavan Monaghan
Bruce Buttar - Agricultural Sector
Vicki Mink - Municipality of Port Hope
Margaret Zwart - Municipality of Clarington

ALSO PRESENT: Linda Laliberte, CAO/Secretary-Treasurer
Cory Harris, Watershed Services Coordinator
Ken Thajer, Planning and Regulations Coordinator
Pam Lancaster, Conservation Lands Coordinator

ABSENT WITH REGRETS: Nicole Beatty - Town of Cobourg
Brian Darling - Town of Cobourg
Tracy Richardson - City of Kawartha Lakes

ALSO ABSENT: Greg Booth - Township of Alnwick/Haldimand
Joe Neal - Municipality of Clarington

Land Acknowledgement

The Ganaraska Region Conservation Authority respectfully acknowledges that the land on which we gather is situated within the traditional and treaty territory of the Mississauga's and Chippewa's of the Anishinabek, known today as the Williams Treaties First Nations. Our work on these lands acknowledges their resilience and their longstanding contribution to the area. We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

2. Disclosure of Pecuniary Interest

None.

3. Minutes of Last Meeting

GRCA 21/22

MOVED BY: Jeff Lees

SECONDED BY: Vicki Mink

THAT the Gananaska Region Conservation Authority approve the minutes of the May 19, 2022 meeting.

CARRIED.

4. Adoption of the Agenda

GRCA 22/22

MOVED BY: Tim Belch

SECONDED BY: Margaret Zwart

THAT the Gananaska Region Conservation Authority adopt the agenda.

CARRIED.

5. Delegations

None.

6. Presentations

a) Clean Water – Healthy Land Stewardship Program 2022 Update

Pam Lancaster, Conservation Lands Coordinator, provided the Board members with an update on the Clean Water-Healthy Land Program.

GRCA 23/22

MOVED BY: Vicki Mink

SECONDED BY: Tim Belch

THAT the Gananaska Region Conservation Authority receive the Clean Water-Healthy Land Steward Program, 2022 Update presentation for information.

CARRIED.

b) Status of GRCA Floodplain Mapping

Cory Harris, Watershed Services Coordinator, provided Board members with an update on the Status of the GRCA Floodplain Mapping.

GRCA 24/22

MOVED BY: Jeff Lees

SECONDED BY: Vicki Mink

THAT the Gananaska Region Conservation Authority receive the Status of the GRCA Floodplain Mapping presentation for information.

CARRIED.

c) Ganaraska Forest Derecho Storm Damage Update

Linda Laliberte, CAO/Secretary-Treasurer, provided the Board members with an update on the storm damage and ongoing clean up as a result of the derecho storm of May 21, 2022.

GRCA 25/22

MOVED BY: Bruce Buttar

SECONDED BY: Vicki Mink

THAT the Ganaraska Region Conservation Authority receive the Ganaraska Forest Derecho Storm Damage Update presentation for information.

CARRIED.

7. Business Arising from Minutes

None.

8. Correspondence

None.

9. Applications under Ontario Regulation 168/06:

Permits approved by Executive:

GRCA 26/22

MOVED BY: Jeff Lees

SECONDED BY: Tim Belch

THAT the Board of Directors receive the permits for information.

CARRIED.

Permit Application requiring Ganaraska Region Conservation Authority Board of Directors discussion:

None.

10. Committee Reports:

a) Ganaraska Forest Recreational Users Committee Minutes

GRCA 27/22

MOVED BY: Bruce Buttar

SECONDED BY: Vicki Mink

THAT the Ganaraska Forest Recreational Users Committee minutes of the June 2, 2022 meeting be received for information.

CARRIED.

11. New Business:

a) Right to Disconnect Policy

GRCA 28/22

MOVED BY: Margaret Zwart

SECONDED BY: Vicki Mink

THAT the Board of Directors approve the Right to Disconnect Policy and it be added to the Employment Policy as section 9.10.

CARRIED.

12. Other Business

None.

13. In Camera:

None.

14. Adjourn

The meeting adjourned at 8:12 p.m.

The CAO/Secretary-Treasurer noted that the next meeting will be in September unless call of the Chair.

GRCA 29/22

MOVED BY: Jeff Lees

SECONDED BY: Bruce Buttar

THAT the Board of Directors adjourn the meeting.

CARRIED.

CHAIR

CAO/SECRETARY-TREASURER

STAFF REPORT – September 15, 2022

TO: Chair and Members of the Ganaraska Region Conservation Authority

Re: Ganaraska Forest Update

Staff will be providing an update on the clean-up of the Ganaraska Forest from the damage caused by the derecho storm of May 21, 2022 and the scheduled re-opening on September 30, 2022.

RECOMMENDATION:

THAT the Ganaraska Region Conservation Authority receive the presentation for information.

Prepared by:



**Linda J. Laliberte, CPA, CGA
CAO/Secretary-Treasurer**

**MINUTES OF THE GANARASKA FOREST
RECREATIONAL USERS COMMITTEE**

September 1, 2022

RUC 3/22

1. Welcome and Call to Order

The Chair called the Ganaraska Recreation Users Committee meeting to order at 7:25 p.m. and welcomed those present.

MEMBER PRESENT: Mark Gardiner, Chair
Dave Grant, Ontario Trail Riders Association
Jennifer Jackman, Ontario Nature
Randy Cunningham, Ontario Federation of Snowmobile Clubs
Cam Lowe, Ontario Federation of Trail Riders
Amber Panchyshyn, Ontario Orienteering
Peter Wood, Ontario Federation of 4X4 Clubs
Marven Whidden, Municipality of Clarington

ALSO PRESENT: Ed Van Osch, GRCA Forest Recreation Technician
Pam Lancaster, GRCA Conservation Lands Coordinator

**ABSENT WITH
REGRETS:** Tracy Richardson, GRCA Board Representative
Garry Niece, Hike Ontario

ALSO ABSENT: Mark Ryckman, Ontario Federation of Anglers and Hunters
Mike Ainsworth, Ontario Federation of ATV Clubs
Mark Cousins, Township of Cavan Monaghan
Cross Country Ski Ontario (position unfilled)
Ontario Cycling Association (position unfilled)
Municipality of Port Hope (position unfilled)
City of Kawartha Lakes (position unfilled)

2. Disclosure of Pecuniary Interest

None.

3. Minutes of the Last Meeting

RUC 16/22

MOVED BY: Dave Grant

SECONDED BY: Cam Lowe

THAT the Ganaraska Forest Recreational Users Committee approve the minutes of the June 2, 2022 meeting.

CARRIED.

4. Adoption of Agenda

RUC 17/22

MOVED BY: Cam Lowe
SECONDED BY: Peter Wood

THAT the Ganaraska Forest Recreational User Committee approve the agenda.
CARRIED.

5. Delegations

None

6. Presentations

None.

7. Business Arising from the Minutes

None.

8. Correspondence

None.

9. New Business

a) Forestry and Trail Update Pertaining to the Derecho Storm

Staff report presented for discussion. Ed Van Osch, GRCA Forest Recreation Technician, provided a Forestry and Trail update.

RUC 18/22

MOVED BY: Cam Lowe
SECONDED BY: Jennifer Jackman

THAT the Ganaraska Forest Recreational Users Committee receives the Forestry and Trail Update pertaining to the Derecho Storm report for information.
CARRIED.

b) Ganaraska Forest Operational Recovery Plan of Recreational Trails

Operational Recovery Plan and Staff report presented for discussion. RUC members expressed concerns regarding; updates to the trail system including restricting access and removing problematic trails, non-compliance of property rules and access to the Ganaraska Forest.

RUC 19/22

MOVED BY: Marven Whidden

SECONDED BY: Cam Lowe

THAT the Ganaraska Forest Recreational Users Committee receives the Ganaraska Forest Operational Recovery Plan of Recreational Trails staff report for information.
CARRIED.

10. Other Business

None.

11. Adjourn

The meeting adjourned at 9:01pm.

RUC 20/22

MOVED BY: Randy Cunningham

SECONDED BY: Peter Wood

THAT the meeting adjourn.

CARRIED.

The next meeting of the Ganaraska Forest Recreational User Committee is Thursday, November 3, 2022 at 7:00 pm.



Chair

Forest Recreation Technician

Ontario Regulation 168/06
Permits approved by Executive:

Date: September 15, 2022

Permit No.	Date	Address	Municipality/ Township	Description of Works
2089-06/22	Jun30/22	Foster Creek W Subdivision – King Avenue West (west of Rudell Road) Newcastle	Clarington	Subdivision servicing, roadworks and construction of a pedestrian bridge.
2133-06/22	Jun28/22	15 Walton Street and 13-17 Queen Street Port Hope	Port Hope	Installation of a buried duct structure, for the re- routing of existing overhead electrical services.
2144-07/22	Jul26/22	1236 Alder Road – Cobourg	Cobourg	Construction of a deck extension.
2145-06/22	Jun21/22	7205 Carscadden Road – Orono Pt.Lt.14, Conc.7	Clarington	Removal of a Transmission Tower leg from the Ganaraska River.
2153-08/22	Aug4/22	Victoria Park Estates – Newtonville – Reg. Plan 40-M-2661, Reg. Lot 3 Pt.Lts.1 & 2, Conc.1	Clarington	Construction of a single family dwelling and septic system.
2154-06/23	Jun23/22	50 Clarke Street – Newcastle Pt.LT.29, Conc.1	Clarington	Construction of a second single family dwelling, located on east side of property.
2156-06/22	Jun10/22	9404 Honey Road – Baillieboro Pt.LT.3, Conc.9	Port Hope	Construction of a fabric building to cover an existing outdoor arena.
2157-06/22	Jun28/22	606 Amos Street – Newcastle Pt.Lt. 28, Conc.1	Clarington	Installation of a semi in- ground pool.
2158-07/22	Jul25/22	3227 Gilmore Road Newtonville Pt.Lt.2, Conc.3	Clarington	Maintenance activities on an existing pipeline.
2159-06/22	Jun28/22	283 Clyde Street – Cobourg	Cobourg	Construction of a single family dwelling.
2160-06/22	Jun23/22	8570 Dale Road – Cobourg Pt.Lt.17, Conc.3	Hamilton	Repairing an existing driveway culvert.
2161-07/22	Jul8/22	Cobourg Trails Subdivision – Phase 1 – Elgin Street East – Cobourg Pt.Lts. 12 & 13, Conc.1	Cobourg	Subdivision servicing, grading and roadworks.
2162-06/22	Jun21/22	5274 County Road 28 Port Hope Pt.Lt.1, Conc.5	Port Hope	Installation of an in- ground pool.
2163-06/22	Jun30/22	25 – 27 Walton Street Port Hope	Port Hope	Construction of a 2-storey deck.
2164-08/22	Aug11/22	Newtonville Estates Subdivision – Newtonville (George Burley Street) Pt.Lt.7, Conc.1	Clarington	Relocating topsoil from proposed development.

Ontario Regulation 168/06
Permits approved by Executive:

Date: September 15, 2022

Permit No.	Date	Address	Municipality/ Township	Description of Works
2165-08/22	Aug18/22	Northeast corner of County Road 2 and Sawmill Road Pt.Lt.25, Conc.3	Port Hope	Construction of a single family dwelling, septic and associated grading.
2167-07/22	Jul8/22	6352 Dale Road (within Enbridge Pipelines R2OW) Pt.Lts. 3&4, Conc.3	Port Hope	Excavation of a pipeline for inspection and maintenance purposes.
2168-07/22	Jul25/22	4396 Lakeshore Road Newcastle Pt.Lt.11, BF Conc.	Clarington	Installation of an in-ground pool and associated decking & grading.
2169-07/22	Jul25/22	34 Burgess Crescent Cobourg Pt.Lt.20, Conc.4	Hamilton	Construction of a deck.
2171-08/22	Aug4/22	Victoria Park Estates – Newtonville – Reg. Plan 40-M-2661, Reg. Lot 1 Pt.Lts.1 & 2, Conc.1	Clarington	Construction of a single family dwelling and septic system.
2172-08/22	Aug18/22	County Road 9 (142 metres west of Woodvale School Road) Pt.Lt.5, Conc. 7&8	Port Hope	Replacement of existing culvert.
2173-08/22	Aug23/22	4954 Trill Road South – Gores Landing Pt.Lt.11, Conc.8	Hamilton	Construction of a new single family dwelling and septic system.
2174-08/22	Aug4/22	Victoria Park Estates – Newtonville – Reg. Plan 40-M-2661, Reg. Lot 4 Pt.Lts.1 & 2, Conc.1	Clarington	Construction of a single family dwelling and septic system.
2175-08/22	Aug23/22	4633 Lakeshore Road – Newcastle Pt.Lt. 6, BF Conc.	Clarington	Construction of a single family dwelling, detached garage, septic system and driveway.
2176-08/22	Aug18/22	41 Ravine Drive–Port Hope Pt.Lt. 6, Conc.1	Port Hope	Construction of a new deck.
2177-08/22	Aug18/22	Lake Street, (35 metres south of Sculthorpe Marsh Parking) Pt.Lt. 3, BF Conc.	Port Hope	Shoreline erosion works.
2178-08/22	Aug19/22	5538 Rice Lake Scenic Drive, Unit #270 Gores Landing Pt.Lt.11, Conc.9	Hamilton	Implementing new steps for lake access and stones for erosion protection.
2179-08/22	Aug23/22	4040 Highway #2 – Newcastle Pt.Lt.18, Conc.2	Clarington	Construction of an in-ground pool.

Ontario Regulation 168/06
Permits approved by Executive:

Date: September 15, 2022

Permit No.	Date	Address	Municipality/ Township	Description of Works
2186-09/22	Sept.6-22	6352 Dale Road & V/L adjacent west – Port Hope Pt.Lts.4&5, Conc.3	Port Hope	Vegetation clearing within TNPI pipeline right-of- way, for maintenance purposes.
2187-09/22	Sept.6-22	3758 Moffat Road Newcastle Pt.Lt.25, Conc.3	Clarington	Vegetation clearing within TNPI pipeline right-of- way, for maintenance purposes.
2188-09/22	Sept.6/22	TNPI right-of way between Stewart Road & Elliot Road Newtonville Pt.Lts.5&6, Conc.3	Clarington	Vegetation clearing within TNPI pipeline right-of- way, for maintenance purposes.

Staff Report – September 15, 2022

TO: Chair and Members of Ganaraska Region Conservation Authority

RE: 2023 Preliminary Budget Criteria

Staff are developing the 2023 preliminary budget for the Ganaraska Region Conservation Authority (GRCA). Staff have reviewed the current programming requirements and the need for annual adjustments to the base levy. The current base levy is set at \$15,545.34 for the seven watershed municipalities. This base levy is intended to cover costs associated with board members. The base levy is divided equally among the seven watershed municipalities. The total base levy is subtracted from the total levy and the assessment growth as well as economic adjustment is applied to that difference only.

In 2022 the total levy is \$1,208,750 which is approximately 25% of the budget. The increase to the total general levy was 2% in 2022 which was below the consumer price index of 4.9%. While recovering from reduced revenue due to the adverse effects of Covid-19, in 2022 the Ganaraska Forest was hit by a derecho storm which severely damage the forest and resulted in again reducing forest revenues. Staff is continually looking for funding partnerships while utilizing current resources both effectively and efficiently. The reduction in revenues has not diminished the increase in demand on the Authority's programs. It is important that the increase in levy continues to meet these demands while trying to balance the various guidelines from the watershed municipalities. It is therefore suggested that the 2023 budget criteria be set at a 2.5% increase for both the base levy and general levy. Although this remains below the latest consumer price index (CPI) of 7.6%, it does provide some recognition that the effects the pandemic will continue to impact revenues over the next year and the need to continue sustainable funding remains. Another reason for keeping the increase below the CPI is the understanding there is a municipal election in October and there may be a change in Board members prior to the adoption of the levy.

The levy apportionment figures are calculated from the most recent available year end assessment data from the Municipal Property Assessment Corporation (MPAC), and are further revised based on the Conservation Authority Levy Regulation (Ontario Regulation 670/2000 under the CA Act) and will be used as a guideline. The spreadsheets also include population data, provided by MPAC, and apportioned based on the percentage of the area of each municipality within the CA jurisdiction. MPAC population data comes from various sources – enumeration, sales affidavits, when there is a transfer from one party to another, many questionnaires (i.e., sales questionnaires, new occupant questionnaires), school support forms, and an annual Tenant Information Program (TIP) that allows the update of the MPAC population database with tenant information. These figures are provided to each Conservation Authority by the Ministry.

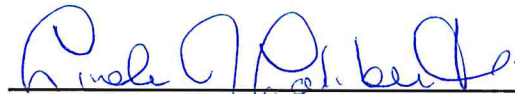
Once the criteria have been set, the preliminary budget will be prepared for the October meeting and the proposed levy will be reviewed in context of the 2023 preliminary budget. The Board then directs staff to send the budget, with the proposed levy amounts, to the watershed municipalities for review. The municipalities are required to have a minimum of 30 days to review the document and provide feedback. Recognizing there may be a change in Board members, the final levy vote will not take place until the municipalities

have appointed their representatives to the Board of Directors which will probably be at the December 2022 meeting.

RECOMMENDATION:

THAT the Board of Directors direct staff to prepare the 2023 preliminary budget based on the criteria contained in the staff report dated September 15, 2022 and the preliminary budget be prepared for the October 20, 2022 meeting.

Prepared by:



Linda J. Laliberte, CPA, CGA
CAO/Secretary-Treasurer