



Ganaraska Region Conservation Authority
2216 County Road #28
Port Hope, Ontario
L1A 3V8
Phone (905) 885-8173
Fax (905) 885-9824
Email: info@grca.on.ca

SOLICITOR / LEGAL INQUIRY FORM

INQUIRERS NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

_____ POSTAL CODE: _____

(IF AVAILABLE)

OWNER'S NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

_____ POSTAL CODE: _____

LOCATION OF SUBJECT PROPERTY:

MUNICIPAL ADDRESS: _____

REGISTERED PLAN: _____ REGISTERED LOT: _____

MUNICIPALITY: _____ CONCESSION: _____ LOT: _____

PLEASE INCLUDE WITH SUBMISSION:

1. Letter - Specifying details of the request.
2. Survey - An accurate property survey or detailed map, including property boundaries, to ensure correct property identification.
3. Closing Date - Requests are dealt with on a first come, first served basis.

Please note that processing/response times average 2 weeks depending on the time of year and volume of applications in process.

Information provided on this form is collected by Ganaraska Region Conservation Authority, in accordance with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, and will be used only for the purposes of responding to the specific property inquiries contained in this form. Questions about this collection should be directed to the CAO/Secretary Treasurer, 2216 County Road 28, Port Hope, ON L1A 3V8, 905-885-8173.

Date

Signature

Processing Fee - \$350.00 - Payable upon submission