



**Ganaraska Region Conservation Authority**

2216 County Road #28  
Port Hope, Ontario  
L1A 3V8  
Phone (905) 885-8173  
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**PROPERTY/PROPOSAL INQUIRY FORM**

Inquirers Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ email: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Telephone/email: \_\_\_\_\_  
(If Available)

Address: \_\_\_\_\_

**Location of Subject Property:**

Municipality: \_\_\_\_\_ Concession: \_\_\_\_\_ Lot \_\_\_\_\_

Municipal Address: \_\_\_\_\_ Registered Plan: \_\_\_\_\_ Registered Lot \_\_\_\_\_

**ACTIVITIES PROPOSED:**

Construction: \_\_\_\_\_  
Describe Type of Structure/Addition and Dimensions

Filling or Grading: \_\_\_\_\_  
Describe the Purpose of Filling or Grading, Depth and Extent of Fill & Source

Alteration to a Watercourse: \_\_\_\_\_  
Describe Type of Alteration (Bridge, Culvert, Pond, Erosion Control)

Other: \_\_\_\_\_  
Describe Type of Work or Nature of Inquiry (i.e. lot severance, rezoning)

**A more detailed response can be provided if a concept site plan/sketch of the lot and the work being considered is submitted. Include dimensions of all construction (i.e. buildings, additions) and/or site alterations (i.e. grading, filling, excavation) proposed with distances indicated to at least two property boundaries. Please note that processing/response times average 2 weeks depending on the time of year, volume of applications in process, complexity of the site/proposal and need for a site inspection.**

Please indicate whether the owner of the property is aware of this inquiry.  Yes  No

Is this inquiry the subject of an offer to purchase?  Yes  No

I, \_\_\_\_\_ declare that the information provided above is accurate to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Processing Fee for Inquiry - \$300.00 Payable at the time the inquiry is submitted.**